

Residential Land Appraiser

Starting Salary: \$45,000 - \$60,000

Closing Date: December 31, 2025

Are you detail-oriented and committed to public service excellence? Join Leon County Property Appraiser's Office as a Residential Land Appraiser and play a key role in ensuring fair and accurate property valuations within our community.

Job Description

This position is responsible for residential land valuation in Leon County. The Residential Land Appraiser determines land values for both improved and vacant residential properties using professionally accepted methods, mass appraisal techniques, and statistical analysis.

Essential Duties

Responsibilities include but are not limited to:

- Annual reassessment of residential land valuations by reviewing available cost, market, and income data.
- Application of appropriate land valuation methods related to specific classes for residential properties.
- Acquire knowledge of Computer Assisted Mass Appraisal (CAMA) software and Geographic Information System (GIS).
- Identify and locate properties from subdivision plats, maps, and legal descriptions.
- Conduct field inspections to obtain necessary information relative to essential characteristics of land valuation.
- Compile and review records necessary for appraisals including maps, sales, deed restrictions and land use classifications.
- Respond to inquiries about property values and techniques by telephone, email or in person.
- Review Assessment Limitations on properties as prescribed by Constitutional Amendments.
- Assist with the preparation for and defense of valuations at the Value Adjustment Board hearings.
- Perform other department or office duties as needed.
- May be required to conduct damage assessment in coordination with federal and state emergency management offices during the aftermath of local disasters such as

hurricanes or tornadoes. Contingencies such as these may require after-hour or weekend duty.

Job Requirements

- High school diploma or equivalent, plus three years of experience in real estate, appraisal, or finance; OR
- An associate degree.
- The professional designation of Certified Florida Evaluator (CFE) is preferred.
- A valid Driver's License.

Competencies:

- Express ideas clearly and concisely in writing or orally in a professional manner.
- Use software programs related to job functions accurately and effectively.
- Interact in a team environment with co-workers.
- Analyze facts and exercise judgment, arriving at valid conclusions.
- Understand and interpret oral and written instructions.
- Work with the public under stress, difficult and/or sometimes unpleasant circumstances.
- Support and defend appraisal with tact, impartiality, and firmness.
- Accurately interpret maps, plats, etc., measure structures and distances.
- Knowledge of appraisal methods, techniques, terminology used in the fields of appraisal and construction, statistics and other quantitative tools of data analysis and their application to the appraisal process.

Job classification and work hours

This position is non-exempt and the expected work hours are Monday – Friday, 8:30 am – 5:00 pm. Flextime may be available after successful completion of probationary period.

Benefits Package:

We offer a benefits package that not only supports your health and financial well-being but also encourages work-life balance and community involvement.

- **Paid Holidays:** 10 paid holidays give you time to relax and recharge throughout the year.
- **Leave Accrual:** Monthly accrual of annual and sick leave provides flexibility and security for personal time off.
- **Personal Days:** 3 paid personal days allow for additional time off when needed.
- **Community Involvement Leave:** Opportunities to take leave for volunteering in the community.
- **Life Insurance:** Employer-paid life insurance offers financial peace of mind for you and your family.

- **Health Insurance:** Medical, vision and dental insurance options ensure comprehensive healthcare coverage.
- **Supplemental Insurance:** AFLAC provides additional coverage for unexpected health expenses.
- **Retirement Plan:** Participation in the Florida Retirement System with employer and employee contributions helps secure your financial future.
- **Deferred Compensation Plans:** These plans offer additional saving options for retirement.
- **Tuition Reimbursement:** Supports your ongoing educational and professional development.
- **Professional Development:** Certified Florida Evaluator (CFE) Certification, incentive pay will be granted upon successful completion of the program.

How to apply:

To apply for the Residential Land Appraiser position, follow these steps:

1. **Download the application:** [Click here](#) to download the application.
2. **Complete the application:** Fill out the application thoroughly, ensuring all requested information is included.
3. **Submit your application:** You can submit your completed application in one of the following ways:
 - Email: lcpa.hr@leonpa.gov
 - Mail: Leon County Property Appraiser
Attention: Human Resources
PO Box 1750
Tallahassee, Florida 32302
 - Deliver: Leon County Property Appraiser
Leon County Government Building
315 South Calhoun Street, 3rd Floor
Tallahassee, Florida 32301

If you have any questions, please call human resources at 850-606-6216 Monday through Friday, between 8:30 am and 5:00 pm.